



**GENERAL GUIDELINES FOR
COLLEGE OF MILITARY ENGINEERING AND TECHNOLOGY SRI LANKA
CONFERENCE - 2023**

The CMETSL Conference and its Objectives

1. Welcome to the inaugural Military Conference hosted by the College of Military Engineering and Technology in Sri Lanka. As we proudly mark our establishment in 2022, we are honoured to convene this distinguished gathering of military professionals, researchers, and industry experts. Under the melody of "Engineering for Future: Managing Modern Challenges in Military Technology and Engineering," this conference aims to foster meaningful discussions, exchange cutting-edge insights, and cultivate collaborations that will shape the future of military technology and strategy. With a carefully curated program featuring esteemed speakers, interactive sessions, and thought-provoking presentations, we are excited to provide a platform for sharing knowledge, addressing challenges, and advancing the frontiers of military engineering and technology. Join us in this milestone event as we embark on a journey of exploration, learning, and transformation in the realm of defense and security.

2. Objectives of the Conference are as follows.

- a. Knowledge Sharing.
- b. Innovation Advancement.
- c. Collaboration and Networking.
- d. Professional Development.
- e. Problem-solving and Solutions.
- f. Technology Transfer.
- g. Industry Engagement.
- h. Awareness and Education.
- j. Cross-disciplinary Exchange.
- k. Future-oriented Discussions
- l. Theme and Topics

3. The themes of the conference are selected by the Executive committee of the CMETSL under the heading of "*Engineering for Future: Managing Modern Challenges in Military Technology and Engineering*," such as,

- | | |
|-------------|---|
| Session I | : Emerging Technologies in Military Engineering and Technology |
| Session II | : Collaborative Approaches to Military Engineering and Technology/ Synergy and Sustainability |
| Session III | : Value Engineering: Role of Military Engineers in Nation Building |

Submission Guidelines

4. The submissions of the contributors are to be original work of them. The submissions may be the original works of single or multiple contributors.

5. The responsibility for inaccurate or misleading data, opinions or statements appearing in submissions lies with the contributor. Accordingly, the publishers, the editorial board and the senior supervising officer of the CMETSL accept no responsibility or liability whatsoever for the consequences of any such inaccurate or misleading data, opinion or statement.

6. **Language of Writing:** British English.



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7. **Word Count:** Maximum of 3000 Words (Excluding References).
8. **File Format:** DOC, DOCX, PDF, PPT or PPTX
9. **Font/Size:** Submissions in the English language are to be in A4 paper format in “Times New Roman” with “12” font size and the line spacing is 1.5.
10. **Text:** The text could be in a single column or two columns.
11. **Abbreviations:** Define abbreviations upon first appearance in the text. Do not use the non-standard abbreviations unless they appear at least three times in the text.
12. **Referencing:** Encourage to follow Harvard & IEEE Referencing Methods.
13. **Plagiarism:** Submissions must be an original work of the contributor and the accepted plagiarism limit is up to 20% and the editorial board is authorized to revise the percentage if required.
14. Figures, charts, tables and diagrams should be kept to a minimum.
15. **Presentation Content:** Aligned presentations with the conference topic and focus on sharing insights, innovations, and solutions related to contemporary challenges in military engineering and technology under the given themes.
16. **Presentation Format:** Prepare a visually engaging and informative presentation using PowerPoint or other relevant tools. Keep your slides concise and use bullet points, visuals, and graphics to support your key points. Stay within the allocated presentation time to ensure a smooth program schedule.

Key Messages:

17. Clearly state the problem or challenge your presentation addresses. Highlight the innovative approach, solution, or research findings you're presenting. Explain the relevance of your contribution to the defense community.

Audiovisual Requirements:

18. Inform the organizing committee of any specific audiovisual requirements you may have for your presentation. Standard International Units to be used. Date and currency format should follow the rules indicated at referencing method use.
19. **Submission Fee:** Free of Charge
20. **Author / Authors Details:** Name, Personnel Email address, Workplace, Phone Number and a Coloured Bust Photo in No. 05 (Optional) with a short self-professional description (50-75 Words) are to be mentioned / included at the end of the article.
21. **Submission Date:** The soft copy is to be emailed to advtech.dnl@gmail.com on or before **15th September 2023** through a personal or official email address. The declaration must be submitted by each contributor to assure the originality of the work submitted and the declaration format is attached at the end of this document.



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22. The Senior Supervising Officer and the Editorial Board of the conference have the sole authority on the final decisions related to the publishing of the papers.
23. **Review:** Submitted papers will be peer reviewed.
24. **Awards:** Awards for the best articles will be presented.
25. **Further Clarifications:** Please contact the editorial board for more information / clarifications and the contact details are as follows.

Chairman
Cmde (L) CAP Anthony
T/P: 0772930573

Member
Gp Capt ABC Hewapathirana
T/P: 0714285588

Member
LCdr (L) BAALSB Arachchi
T/P: 0717161482

Member
LCdr (L) TASH Thambugala
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Program Development

The program development of the conference as follows.

- 0830 Arrival of Participants
- 0900 Arrival of the Chief Guest
- 0904 Lighting of the traditional oil lamp
- 0910 National Anthem
- 0913 Observe one minute silence to pay tribute to fallen War Heroes
- 0910 CMETSL Documentary
- 0915 Welcome Remarks by President CMETSL
- 0920 Address by the Chief Guest
- 0935 Keynote address
- 1005 Presenting tokens of appreciation
- 1010 Group Photograph
- 1015 Refreshments (30 Mins)

- 1045 to 1245 Session 1 (120 Mins) – 4 papers and Q&A
- 1245 to 1345 Lunch Break (60 Mins)
- 1345 to 1545 Session 2 (120 Mins) – 4 papers and Q&A
- 1545 to 1600 Tea Break (15 Mins)
- 1600 to 1750 Session 3 (110 Mins)– 4 papers and Q&A

- 1800 Awarding of Certificates
- 1805 Vote of thanks
- 1810 Conference adjourns



DECLARATION

I declare that the (Name of article) contains no material which has been accepted for the award of any other degree or diploma in any university of equivalent institution or any other publication, and to the best of my knowledge and belief, contains no material previously submitted or written by any other person, except where due reference is made in the text of this research paper.

.....
Date

.....
Signature

Name of Author:

Official No :

The (Name of the article) prepared by (Name of the naval writer) is recommended and forward for onward action please.

.....
Date

.....
Signature

Name of Proposer : Head of Department

Designation :

Official No :